

Peterston-super-Ely Community Council ***Cyngor Cymuned a Llanbedr-y-Fro***

Minutes of the remote Ordinary Meeting held at 7.30pm on 11th October, 2021 held on Zoom

Present: Councillors: David Moody-Jones, Kate Hurley, Abigail Phillips, John Drysdale, David Jaques & David Field

Also Present: C Cllr Michael Morgan, Tor Trundle (Clerk to the Council) & Julian Jordon – Area Commissioner - Cardiff & Vale Scouts

Apologies: Cllr Huw Potter & Diana Powell

98 Declarations of interest

Cllr Hurley reported a declaration of interest in respect of planning application **2021/01351/FUL (HUD) - Martyr Worthy, Peterston Super Ely**, which was the home a relative.

99 Police Matters

A report had been received for September.
There had been two reports:

- 1 x theft – Ael y Bryn, PETERSTON SUPER ELY – theft of bank cards, enquiries ongoing
- 1 x burglary - Ael y Bryn, PETERSTON SUPER ELY – reported dwelling burglary however false call with good intentions.

100 County Council Matters

C Cllr Morgan raised the following points:

20's Trial – C Cllr Morgan was pleased to confirm that the 20mph trial had commenced in Peterston Super Ely but the sign had not yet been erected at Gwern Y Steeple. C Cllr Morgan had received confirmation that the sign would be in place by the middle of October and confirmed he would chase if this was not forthcoming.

Welsh Water work at Trehedyn Lane – Diversion signs had not been removed after the work had been completed. C Cllr Morgan requested that residents contact him directly if this occurs in the future and he will deal direct with the company.

Community Liaison meeting – 4th October, 2021 – C Cllr Morgan confirmed that a useful discussion had been initiated by Ewenny Community Council around a Rural Road policy.

Queen's Platinum Jubilee – C Cllr Morgan felt that it would be good to mark the jubilee and he was happy to be involved in the planning of the event over the coming months.

C Cllr Morgan had previously asked if any local residents have any matters to raise, they can contact him by phone on 07771-803639 or email mjmorgan@valeofglamorgan.gov.uk

101 Public Session and Matters arising from Public Session

Julian Jordan, Area Commissioner for Cardiff & Vale Scouts presented the proposed plans for the Jubilee Campsite at Peterston Super Ely. Full details of the masterplan can be found on the website: <https://www.jubileescoutcampsite.org.uk/> Cllr Drysdale asked if there would

be any consultation with the village and nearby residents. Julian Jordan confirmed that this was the next step following the completion of Stage 2 of the concept design phase, which had just been finalised in September 2021. The Community Council felt that it would be beneficial to disseminate the report on all of the Social Media platforms. Cllr Moody-Jones thanked Julian Jordan for attending and sharing the report and Julian Jordan left the meeting.

Cllr Field reported that residents had approached him to report that traffic was still travelling in excess of the new 20mph speed limit. It was generally felt that the trial was in its infancy and that the Community Council would wait for a longer period of time before looking at alternate speed reduction measures. It was hoped that the introduction of the signs in Gwern Y Steeple would also help to reduce speed.

A number of complaints had been received in respect of garden hedges which were overgrown and impacting on the use of footpaths and public rights of way. Cllr Field would send details to the Clerk to forward to the Vale Council.

Cllr Field referred to the report presented by Julian Jordan and wondered if a compost toilet would be a good alternative to the facilities suggested. Cllr Drysdale acknowledged that the position of the toilet block next to the road was probably due to the location of electric and water services but that this may not be a spot that would be welcomed by neighbours.

Action: Clerk to publish information regarding the campsite consultation on the Website and Facebook. Julian Jordan would contact the Parish News direct. Clerk to provide contact details. Cllr Field to send overgrown hedge details to Clerk who would forward to the Vale Council and request appropriate action.

102 To receive the minutes of the Ordinary Council Meeting held on 13th September, 2021

The minutes of the Ordinary Council meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. It was proposed by Cllr Moody Jones and Cllr Jaques that the minutes be accepted.

103 To consider matters arising from these minutes.

Cllr Moody-Jones reviewed the minutes and it was noted that most items would be covered in the current agenda. The Clerk confirmed that most action points were underway or completed.

104 To receive an update from Cllr Drysdale & Phillips on the MUGA including update on lighting.

Cllr Phillips confirmed that communication with Rob Jones at SWSG was ongoing in relation to the lighting at the MUGA. Rob Jones had confirmed that he would ask a contractor to attend the site to look at the timer system, but this had not yet happened. Cllr Drysdale wondered if it was worthwhile to use a drone to record the light spill at certain times but Cllr Phillips was unsure whether this was required as light spill data had already been received from SWSG.

Action: Clerk to chase Rob Jones in relation to site visit by the lighting contractor. Cllr Phillips to circulate MUGA light spill map.

105 To receive an update from Cllr Phillips in relation to the Community Liaison Committee on 4th October, 2021

Cllr Phillips had nothing further to report other than in relation to C Cllr Morgan earlier comment in respect of the suggested Rural Road policy. Cllr Phillips noted that Cllr Parry,

from Bonvilston & St Nicholas Community Council had made a valid point in relation to the possible reduction of speed to 30mph through Bonvilston village.

106 Cllr Jaques request for Council to consider inclusion on future consultation and whether there is any demand for a local youth club.

Cllr Jaques reported that a discussion had been held at the Village Hall committee in relation to the possible re-instatement of a Youth Club in Peterston village. He wondered if this could be in any future consultation work that the Community Council undertake to determine if there is any local appetite for such a provision. The Community Council felt that it would be worthwhile to publish the question on all social media platforms. Cllr Jaques would provide detail for the Clerk to publish. If demand existed, the Clerk confirmed that Boys and Girls Club of Wales would be able to provide assistance in the training of volunteers and instructions on how to set up a Youth Club. Details can be found at the following link: <https://www.bgc.wales/resources>

Action: *Cllr Jaques to forward detail to the Clerk to publish on Facebook, Village Website and Parish News.*

107 To discuss the Community Council's plan for a celebratory event for the Queen's Platinum Jubilee – June 2022

Cllr Jaques noted that a further conversation had been held at the Village Hall Committee regarding a potential event for the Queen's Platinum Jubilee. It was raised whether the Community Council would be able to co-ordinate and provide some financial support. A discussion was held and it was decided a working group would be created with representatives from both bodies and request for volunteers would be sent out to all residents. Cllr Morgan had already expressed an interest in being involved.

Action: *Clerk to co-ordinate setting up of working group and place notice on social media for volunteers.*

108 To discuss funding letter in relation to Stronger Community Grant Fund

The funding letter had previously been circulated and agreement received from quorate number of Councillors. The Clerk had signed the funding letter and will forward scanned copy to Cllr Moody-Jones. Approval email together with signed funding letter would be returned to the Vale Council. Cllr Field proposed and Cllr Moody-Jones seconded acceptance of the grant.

Action: *Clerk to forward signed copy letter to Chair for email approval prior to submitting to the Vale Council.*

109 To review the quarterly budget for 2021/22

The Clerk had circulated the budget prior to the meeting. Three receipts were requested to be increased in relation to churchyard fees and grants, following the successful submission of a Stronger Communities Grant fund application.

One line of expenditure was requested to be reduced in relation to Cllr Allowances as all Councillors had confirmed they would not be taking their Council allowance for 2021-2022. A line had been added for Clerk expenses in relation to stamps, ink and other stationery previously but no budget had been agreed. A sum of £100 was requested to place against this line. A request to add Hedging to the line currently stated as fencing, signs and gates was agreed and an increase of £2251 to allow expenditure for the Stronger Community Grant fund. All requested increases and decreases were agreed by the Community Council and the Clerk would amend the budget accordingly.

A discussion was held surrounding the level of reserves and Cllr Drysdale wondered if the Community Council would be able to set an amount against future replacement of playground equipment. The Clerk would determine the appropriate action to earmark reserves. The Clerk asked if all Councillors could think about any possible projects that they felt appropriate over the financial year and if it may be possible to link in with the Queen's Platinum Jubilee by working on the outdoor seating and event infrastructure. Cllr Field suggested contacting Living Streets.

Action: *Clerk to amend the 2021/22 budget with the increases agreed. Clerk to seek advice on dealing with reserves in respect of playground. Cllr Field to contact Living Streets for information.*

110 To consider the Clerk's report including matters of a financial nature

The bank balance at the end of September 2021 was £30,754.25 and the cash book balance was identical with no outstanding payments or receipts. The bank reconciliation for September has been forwarded to Cllr Field for review and authorisation electronically. All cheques have been passed to the bank signatories for signing.

Payments/Receipts since last meeting (incl cheques raised but not yet signed)

RECEIPTS

Inscription Fee	£ 150.00
Interment fee - Summers Funeral Director	£ 1000.00
Interment fee – Preenes Funeral Director	£ 1000.00

Payments and Authority for expenditure needed

The following expenditure needs authorising by the Council: -

Removal of picnic bench – Andrew Meek	Cheque 1171	£ 50.00
VOID	Cheque 1172	£ VOID
Darren Meir – playing field September 21	Cheque 1173	£ 204.00
Kersh Grinnell – Churchyard/Verge cuts – September 21	Cheque 1174	£ 843.33
Clerk Salary plus expenses – September 21	Cheque 1175	£ 339.42
HMRC PAYE – September 21	Cheque 1176	£ 76.40

Vale of Glamorgan Council –

- Cllr Phillips to attend Community Liaison – 4.10.21
- The 2023 Review of Parliamentary Constituencies in Wales – consultation period ends 3rd November, 2021.
- Application submitted for Biodiversity grant with Vale Council for nesting boxes and wildflower seeds.
- Reports received of green waste not being collected. After communicating with C Cllr Morgan, Visible Services responded to confirm this would be brought up to date.
- Request for update on progress of allotment grant
- Update from Gwyn Teague on the kissing gates and that the work is on the list for this year around Autumn/Winter.
- Meeting for PSB – 19.10.21 – volunteer required to attend.
- Request sent to GIS administrator for a large-scale map of the village to mark for mowing practices.

MUGA-

- Clerk and Rebecca Haves have met and discussed the maintenance schedule. Once updated, Clerk will circulate and a Sub-Committee will be held.

- Donation expected from TaSC.
- Cllr Jaques wondered if there was a possibility of a water dispenser for playing field/MUGA. Clerk has forwarded request to MUGA trustees and can raise at next Sub- Committee
- Confirmation received from Rob Jones regarding lighting manual and that a contractor will come out to check out the timer

OVW

- Open Consultation on proposed guidance on principles of good administration and good records management closes 1st November 2021 – link sent.
- Welcoming the public to the countryside and coast – survey – 13.10.21
- Bridgend/Cardiff/Vale Area Committee – Agenda & backing documents – meeting 11.10/21 – apologies given
- Rachel Carter has invited us to a webinar on funding – 15.10.21 – Local Places for Nature and Community Woodlands

Playing Fields & Playground

- Funding letter received from the Vale Council in respect of successful Stronger Community Grant Fund – BACS form and signed funding letter to be returned to the Vale.

Allotments

- Welsh Water meeting Clerk and Cllr Drysdale at the site on Tuesday, 5th October regarding excavation work. Request for Quotation has been drafted by Cllr Drysdale and once finalised will be sent out to contractors.
- Requests for preferred tap location sent to allotment holders. A number of responses have been received.

Churchyard

- Two interments scheduled for Friday, 1st and 2nd October, 2021 at St Peter's Churchyard.
- One memorial inscription fee received.
- Request received for plot number of grave from relative.

Cllr Allowances

- Confirmation received from all Cllrs that allowances are not required.
- Submission has been sent to the IRP regarding nil allowances for financial year 2020/2021.

Village Maintenance

- Meeting to be arranged in following months. Cllr Moody-Jones has sent email regarding latest road verge news and how you can help grasslands.
- One planter requires replacing by Three Horseshoes
- One hanging basket needs replacing by Sportsman's Rest

Other Business

- Invitation to evening reception for the inaugural Turner House Open Exhibition – 22.10.21
- Cllr Field has written to South Wales Police to chase regarding approval for an automatic Speed watch device. Confirmation has been received that enlisting volunteer is problematic due to the large paperwork required to participate.
- Audit email confirming considerable documentation is needed on a website. Clerk will request further information.

111 To consider any planning matters

There were four new planning application received and one request made on application 2021/01171/FUL at 6 Pwll Y Min to the portal for elevation drawings:

2021/01351/FUL (HUD) - Martyr Worthy, Peterston Super Ely Proposal: Demolition of existing conservatory and utility room and replacement with single storey flat roofed extension. **1.10.21**

2021/01300/FUL (JK) – Ty Cerrig, Groes Faen Road, Peterston Super Ely – Erect a 5-inch feather edge to part of the front and the side of the property. The fence proposed is to be the height 1.95 metres and will be behind the existing retaining wall.

2021/01171/FUL (TP) – 6 Pwll Y Min Crescent, Peterston Super Ely – Replacement of timber windows with UPVC. **22.9.21 – Note raised on portal to request elevation drawings.**

2020/01421/FUL (JK) – Six Acres, Off Gwern Y Gedrych Farm Lane, Peterston Super Ely – Demolition of existing substandard stable block, proposed stable block (4 stables) and tack room, proposed manege (20 x 40 m) with hardcore access track and fencing. **10.9.21**

And two approvals:

2021/01040/FUL (JK) - 14, Main Avenue, Peterston Super Ely - Erection of single storey rear extension. Demolition of existing double garage and replacement with 2 storey extension – **3.8.21**. Approved 30th September, 2021

2021/01055/FUL (HUD) - Allt Laes Farm, Pont Sarn Lane, Peterston Super Ely - First floor en suite bathroom extension – **9.9.21**

112 To consider any correspondence.

The clerk had previously circulated the list of correspondence over the month. Any emails which had required Community Council attention had been forwarded accordingly. Cllr Moody-Jones noted the correspondence in relation to an upcoming burial and that he felt it appropriate to write a letter of condolence to the family due to the deceased's connection to the Community Council in previous years.

Action: Cllr Moody Jones to write to deceased family on behalf of Community Council

113 To consider any reports of Councillors

The Clerk confirmed there were five reports of Councillors for this period. Cllr Field had contacted WPD regarding a local power box requiring attention. Cllr Drysdale reported a footpath sign that required replacing at the entrance to the drive of Mill House and to Lanlay Meadows and a broken picnic bench at the White Bridge that had now been removed. Cllr Moody-Jones reported that work was required on the lych gate and that there were apples that could be picked by residents from a tree in the churchyard. Clerk had posted on Facebook for residents to help themselves.

Action: Clerk to contact PROW regarding footpath sign at Mill House and contact contractor regarding lych gate work.

114 To consider any Health & Safety matters, to include playground maintenance/checking & village flooding.

The Clerk had contacted Jerry Widdas who was providing further quotes for the work identified in the Vale Council's latest report. The Clerk confirmed that no correspondence had been received from the Vale to arrange a meeting in respect of village flooding issues and the Clerk would chase. Cllr Drysdale reported an accident on the allotments whereby a holder had been using his own mini digger which had fallen on its side. He had suffered some injuries and a fence post had to be removed in order to place another mini digger on the site to move the original equipment.

Cllr Moody-Jones wondered if there was any scope for a Christmas event this year whilst adhering to COVID guidelines. Expenditure had been set for an event but it was felt that a discussion could be held the following month to determine what guidance had been released at that point. A donation of £25 was agreed to the Royal British Legion for the Poppy Appeal and £25 for the Community Council's Christmas message in the Parish News to MSF UK.

Action: Clerk to chase Jerry Widdas in relation to the outstanding work. Clerk to agenda discussion around Christmas event. Clerk to co-ordinate agreed donations.

There being no further business the meeting closed at 9:27pm. The next ordinary meeting will be held on Monday, November, 8th, 2021 at 7.30pm, remotely.

Chair _____

Date _____